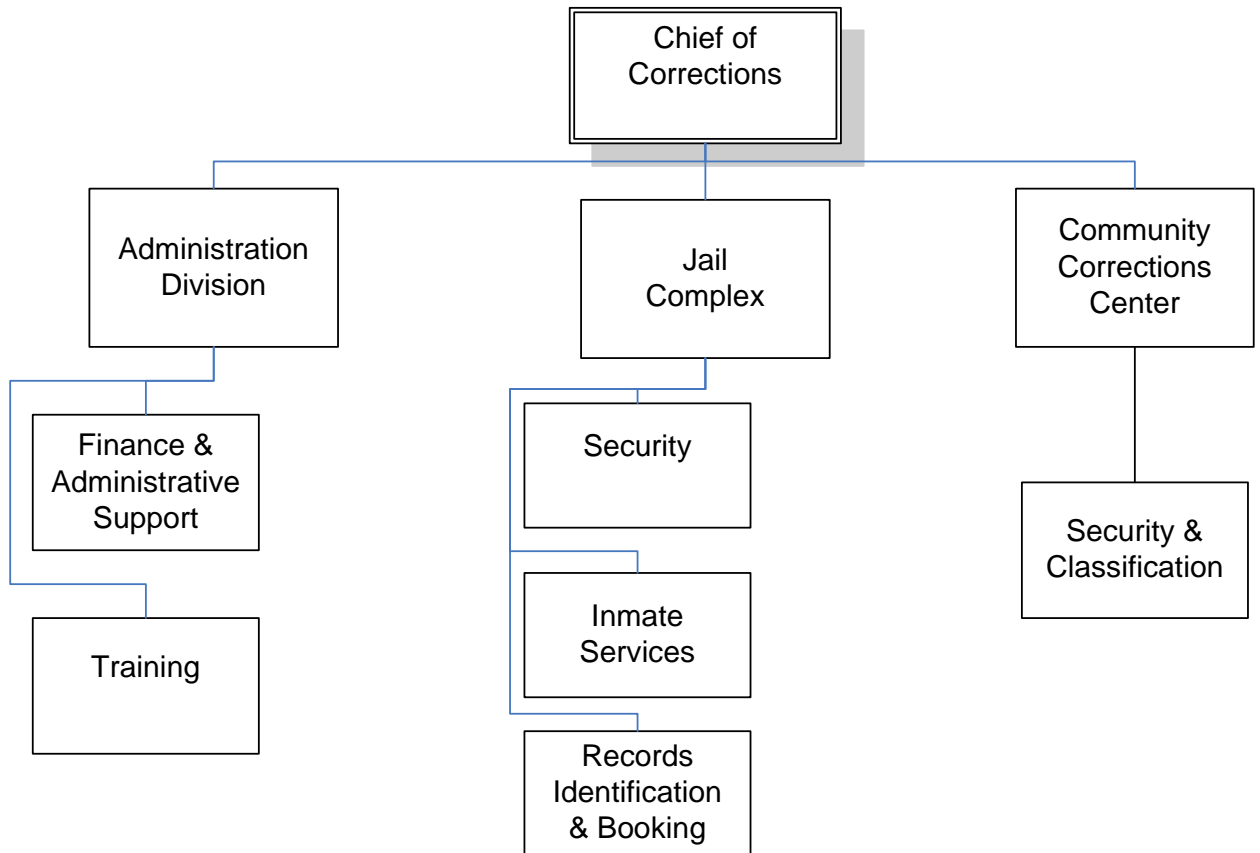




Metro Corrections



METRO CORRECTIONS

Department Mission

Department Vision: The Louisville-Metropolitan Department of Corrections (LMDC) is an innovative leader within the corrections profession, and is an integral component of the criminal justice system. The Louisville-Metro community is a safer place to live and work because LMDC provides services and programs that allow for appropriate management and supervision of offenders.

We recognize Corrections as our chosen career. The employees of LMDC are the cornerstones of this agency. They share a common purpose and a commitment to the highest professional standards and excellence in public service. LMDC is committed to our employees and continually strives to promote professional staff development.

Department Mission: The Louisville-Metropolitan Department of Corrections (LMDC) enhances public safety by controlling and managing offenders in a safe, humane, and cost-efficient manner, consistent with sound correctional principles and constitutional standards.

LMDC is committed to excellence, emphasizing accountability, diversity, integrity and professionalism. We shall assess an offender's needs and provide services that assist the offender in transition and reintegration back into the community.

METRO CORRECTIONS

Programs and Services

Finance & Administration Support: Support operations through budgeting, payroll, purchasing, human resources and accreditation status oversight. Provide effective information management and media relations; and by conducting internal affairs investigations when required.

Training: To ensure all staff have the necessary skills through proper training in management of inmates.

Security: To ensure the safety of the public, officers, civilian employees and inmates by operating a secure and safe facilities.

Inmate Services: Reduce recidivism and ensure compliance with court orders by offering social services and counseling to inmates suffering from emotional or psychological issues and from substance or physical abuse; managing the Home Incarceration Program (HIP); administering a twelve week parenting and personal responsibility program called Turning It Around (TIA); and by monitoring compliance for individuals sentenced to anger management and substance abuse counseling.

Records, Identification & Booking: Secure personal property during incarceration and maintain current, accurate records of all prisoners, past and present through a system of in-processing and out-processing prisoners.

Community Corrections Center: To operate a work release facility ensuring compliance with rules and regulations of court ordered inmate release and treatment programs.

METRO CORRECTIONS

Goals & Indicators

Provide a safe and secure detention facility. Provide alternative detention sanctions for qualified individuals to lessen the direct negative impact on their lives and the community. Provide proper training for Correction staff in the performance of their duties, thus reducing liability and impact of litigation. Provide health care and proper nutrition as mandated by KRS and jail standards. Provide proper treatment as mandated by the courts, KRS and jail standards.

Goal #1: Provide leadership in public safety and ensure model practices in the control, supervision and management of offenders.

Measurement: By adequately supplying medical, food, laundry and maintenance services.

Goal #2: Promote the Corrections profession and staff development.

Measurement: The Training Division was recently accredited by the American Correctional Association. Sworn and non-sworn staff will receive all annual mandated training within pre-determined guidelines. The development of an internal audit team to prepare for accreditation and monitor all Policies and Procedures throughout the year.

Goal #3: Develop and implement quality programs and services that provide offenders the opportunity for positive change.

Measurement: A new RFP for court ordered substance abuse and/or domestic violence treatment will be bid for continuation with no additional increase. The "Turning It Around" grant has ended but we will continue the program that was established prior to a grant being awarded. Other treatment options such as GED, alcohol and drug counseling shall continue with an emphasis on GED in collaboration with the Jefferson County School Adult Education. Sustain the three alternative programs, Home Incarceration Program, Misdemeanant Intensive Probation and Court Monitoring Center at the same numeric levels in order to stem jail overcrowding.

Goal #4: Create and consistently enforce practices to ensure a safe and healthy environment in all our operations.

Measurement: Inmate grievances and assaults will be maintained within acceptable jail standard guidelines.

Corrections**Budget Summary**

	Prior Year Actual 2003-2004	Original Budget 2004-2005	Revised Budget 2004-2005	Mayor's Recommended 2005-2006	Council Approved 2005-2006
General Fund Appropriation	32,717,000	31,566,700	34,720,000	35,786,100	35,786,100
Agency Receipts	2,137,300	2,636,100	2,656,100	3,056,000	3,056,000
Federal Grants	514,900	60,000	72,000	142,000	142,000
State Grants	257,600	236,000	236,000	236,000	236,000
Total Revenue:	35,626,800	34,498,800	37,684,100	39,220,100	39,220,100
Personal Services	25,837,300	25,686,000	27,627,400	28,125,100	28,125,100
Contractual Services	7,968,900	7,178,000	8,064,100	8,186,500	8,186,500
Supplies	1,574,900	1,455,800	1,750,100	1,854,900	1,854,900
Equipment/Capital Outlay	89,100	97,500	96,100	57,100	57,100
Interdepartment Charges	81,600	81,500	146,400	996,500	996,500
Total Expenditure:	35,551,800	34,498,800	37,684,100	39,220,100	39,220,100
Expenditures By Activity					
Administration Division	0	1,909,000	2,464,800	2,463,900	2,463,900
Jail Complex Division	35,551,800	27,079,600	30,175,000	31,894,100	31,894,100
Community Corrections Center Division	0	5,510,200	5,044,300	4,862,100	4,862,100
Total Expenditure:	35,551,800	34,498,800	37,684,100	39,220,100	39,220,100

Administration Division**Budget Summary**

	Prior Year Actual 2003-2004	Original Budget 2004-2005	Revised Budget 2004-2005	Mayor's Recommended 2005-2006	Council Approved 2005-2006
General Fund Appropriation	0	1,909,000	2,444,800	2,451,900	2,451,900
Agency Receipts	0	0	20,000	12,000	12,000
Total Revenue:	0	1,909,000	2,464,800	2,463,900	2,463,900
Personal Services	0	1,745,300	2,202,700	2,165,700	2,165,700
Contractual Services	0	74,000	128,800	116,000	116,000
Supplies	0	64,200	67,700	79,500	79,500
Equipment/Capital Outlay	0	12,500	4,100	4,100	4,100
Interdepartment Charges	0	13,000	61,500	98,600	98,600
Total Expenditure:	0	1,909,000	2,464,800	2,463,900	2,463,900
Expenditures By Activity					
Finance and Administration Program	0	1,338,800	1,955,200	1,781,100	1,781,100
Training Program	0	570,200	509,600	682,800	682,800
Total Expenditure:	0	1,909,000	2,464,800	2,463,900	2,463,900

Jail Complex Division**Budget Summary**

	Prior Year Actual 2003-2004	Original Budget 2004-2005	Revised Budget 2004-2005	Mayor's Recommended 2005-2006	Council Approved 2005-2006
General Fund Appropriation	32,717,000	24,593,500	27,676,900	29,004,100	29,004,100
Agency Receipts	2,137,300	2,190,100	2,190,100	2,512,000	2,512,000
Federal Grants	514,900	60,000	72,000	142,000	142,000
State Grants	257,600	236,000	236,000	236,000	236,000
Total Revenue:	35,626,800	27,079,600	30,175,000	31,894,100	31,894,100
Personal Services	25,837,300	19,254,100	21,195,100	21,867,500	21,867,500
Contractual Services	7,968,900	6,492,400	7,323,700	7,532,600	7,532,600
Supplies	1,574,900	1,202,100	1,494,700	1,557,000	1,557,000
Equipment/Capital Outlay	89,100	84,500	91,500	53,000	53,000
Interdepartment Charges	81,600	46,500	70,000	884,000	884,000
Total Expenditure:	35,551,800	27,079,600	30,175,000	31,894,100	31,894,100
Expenditures By Activity					
Security Program	30,077,000	15,128,600	16,937,900	18,318,400	18,318,400
Inmate Services Program	5,474,800	9,127,000	10,095,000	10,489,500	10,489,500
Records, Identification & Booking Prog	0	2,824,000	3,142,100	3,086,200	3,086,200
Total Expenditure:	35,551,800	27,079,600	30,175,000	31,894,100	31,894,100

**Community Corrections Center
Division**
Budget Summary

	Prior Year Actual 2003-2004	Original Budget 2004-2005	Revised Budget 2004-2005	Mayor's Recommended 2005-2006	Council Approved 2005-2006
General Fund Appropriation	0	5,064,200	4,598,300	4,330,100	4,330,100
Agency Receipts	0	446,000	446,000	532,000	532,000
Total Revenue:	0	5,510,200	5,044,300	4,862,100	4,862,100
Personal Services	0	4,686,600	4,229,600	4,091,900	4,091,900
Contractual Services	0	611,600	611,600	537,900	537,900
Supplies	0	189,500	187,700	218,400	218,400
Equipment/Capital Outlay	0	500	500	0	0
Interdepartment Charges	0	22,000	14,900	13,900	13,900
Total Expenditure:	0	5,510,200	5,044,300	4,862,100	4,862,100
Expenditures By Activity					
Security/Classification Program	0	5,510,200	5,044,300	4,862,100	4,862,100
Total Expenditure:	0	5,510,200	5,044,300	4,862,100	4,862,100

Metro Corrections	Mayor's Recommended FY2005-2006	Council Approved FY2005-2006	Position Detail
Position Allocation (in Full-Time Equivalents)			
Sworn	479	479	
Full-Time	140	140	
Permanent Part-Time	0	0	
Seasonal/Other	0	0	
Total Positions	619	619	
PROGRAMS			
<i>Administration Division</i>			
Sworn	20	20	
Full-Time	15	15	
Permanent Part-Time	0	0	
Seasonal/Other	0	0	
Total Positions	35	35	
Title			
Administrative Asst	1	1	
Administrative Clerk	1	1	
Assistant Director	3	3	
Business Manager I	1	1	
Business Manager II	1	1	
Clerk Typist I	1	1	
Correction Officer	11	11	
Corrections Lieutenant	3	3	
Corrections Sergeant	2	2	
Criminal Justice Supv	1	1	
Data Systems Analyst	1	1	
Director	1	1	
Executive Assistant	1	1	
Info Systems Supv	1	1	
Management Assistant	1	1	
Medical Prog Coordinator	1	1	
Payroll Specialist	1	1	
Personnel Supv	1	1	
Public Information Specialist	1	1	
Secretary	1	1	
<i>Jail Complex Division</i>			
Sworn	392	392	
Full-Time	113	113	
Permanent Part-Time	0	0	
Seasonal/Other	0	0	
Total Positions	505	505	
Title			
Chaplain	1	1	
Clerk Typist II	6	6	
Correction Officer - ID	5	5	
Correction Officer	322	322	
Corrections Captain	6	6	
Corrections Clerk	11	11	
Corrections Lieutenant	12	12	

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Corrections Sergeant - ID	3	3
Corrections Sergeant	44	44
Corrections Support Technician	3	3
Corrections Supvsr I	7	7
Corrections Supvsr II	3	3
Corrections Technician	7	7
Data Systems Operator	2	2
Fingerprint ID Supvsr II	1	1
Fingerprint Id Tech II	1	1
Fingerprint Id Technician	7	7
Inmate Grievance Counselor	1	1
Inventory Control Specialist	1	1
Management Assistant	2	2
Prisoner Class Interviewer	26	26
Research Assistant	1	1
Senior Corrections Technician	30	30
Senior Social Worker	1	1
Social Service Prog Coord	2	2

Community Corrections Center

Sworn	67	67
Full-Time	12	12
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	79	79
Title		
Correction Officer	56	56
Corrections Captain	1	1
Corrections Lieutenant	4	4
Corrections Sergeant	6	6
Corrections Supvsr I	1	1
Data Systems Analyst	1	1
Inmate Grievance Counselor	1	1
Inventory Control Specialist	1	1
Management Assistant	1	1
Prisoner Class Interviewer	7	7